DEMAREST BOARD OF EDUCATION

AGENDA – COW/REGULAR MEETING

January 19, 2016

6:30 P.M.

I. <u>OPENING</u>

- A. Meeting called to order.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:
- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Moved by:	Seconded:	Action (v):
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III. <u>REOPEN PUBLIC MEETING</u>

A. Move to reopen the Regular Meeting to the public.

Moved by: Seconded: Action (v):

- B. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg
- IV. <u>PLEDGE OF ALLEGIANCE</u>

V. APPROVAL OF MINUTES OF THE MEETINGS

Α. Move to accept the minutes of the:

> Executive Session – December 22, 2015 Regular Meeting – December 22, 2015

> > Moved by:

Seconded:

Action (v):

- VI. CORRESPONDENCE
- VII. BOARD PRESIDENT'S REPORT
- VIII. SUPERINTENDENT'S REPORT

IX. OTHER REPORTS/PRESENTATIONS

Presentation of Electronic Violence and Vandalism Report (Mid-Year Harassment, Intimidation and Bullying Report)

Х. **REVIEW OF AGENDA**

- Α. Board members review the items.
- Β. Move to open the meeting to public discussion limited to agenda items.

Moved by:	Seconded:	Action (v):
Public discussion.		
Move to close the meeting to	public discussion.	
Moved by:	Seconded:	Action (v):

XI. <u>ACTIONS</u>

C.

D.

A. Instruction – Staffing

1. Move to approve guide movement for the following teaching staff for the 2015/2016 school year effective February 1, 2016, as recommended by the Chief School Administrator.

Paige Sydoruk Gabriela Torres		7 Scien 6-8 Res		Room		MA+16 BA, Ste	· •	7	MA+32, Step 7 BA+16, Step 4
Julia Verno		6-8 Res	source	Room		BA+32	· ·		MA, Step 3
	Moved by: Action (RC):	A	С	к	М	V	Secc W	onded: H	

Β. Instruction – Pupils/Programs

1. Move to adopt the 2016/2017 District Student Calendar, as recommended by the Chief School Administrator (as distributed).

Moved by:						Sec	onded:
Action (RC):	Α	С	Κ	М	V	W	Н

B. Instruction – Pupils/Programs (Continued)

2. Move to confirm two Tuition Contracts with Windsor Bergen Academy for Student ID #'s 1798756709 and 6149152319 in the amount of \$29,548.05 each (\$276.15 per diem) for the 2015/2016 school year beginning January 4, 2016, as recommended by the Child Study Team.

Moved by: Seconded: Action (RC): A C K M V W H

3. Move to confirm a Non Domiciled Tuition Agreement with Mrs. Hannah Lee for her child to attend Demarest Public Schools during the 2015/2016 school year beginning January 4, 2016 as a non-resident pending domicile, at an annual rate of \$17,025 for Eighth Grade, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

4. Move to acknowledge the 2015 Demarest Bergen Brain Busters Team as the December 17, 2015 regional winners, as recommended by the Chief School Administrator.

Moved by:						Seco	onded:	
Action (RC):	Α	С	Κ	М	V	W	Н	

C. <u>Support Services – Staffing</u>

1. Move to approve the amended per diem rate for (Kenia) Liz Galow as a substitute nurse for the 2015/2016 school year of \$200 per day, previously approved in Resolution C-3 on November 17, 2015 at a substitute teacher per diem rate of \$85 per day, as recommended by the Chief School Administrator.

Moved by:						Sec	onded:
Action (RC):	Α	С	Κ	М	V	W	Н

D. <u>Support Services – Board of Education</u>

1. Move to approve Julie Worgul, Grade 5-8 Resource Room Teacher, to attend the NJ Speech-Language-Hearing Association Annual Conference held on March 9, 2016 in Garwood, NJ at a cost of \$180 for registration with statutory mileage reimbursement, as recommended by the Chief School Administrator.

> Moved by: Seconded: Action (RC): A C K M V W H

2. Move to accept and submit the Mid-Year Electronic Violence and Vandalism Report (EVVRS) (Mid-Year Harassment, Intimidation and Bullying Report) for the 6-month period ending December 31, 2015, to the Division of Student Services, Office of Education Support Services, as recommended by the Chief School Administrator.

Moved by:						Seco	onded:
Action (RC):	Α	С	K	М	V	W	Н

3. Move to approve the request of the Demarest Summer Recreation Camp to use Luther Lee Emerson School from 8:30 a.m. to 2:00 p.m. Monday – Friday from June 25, 2016 through August 5, 2016, as recommended by the Chief School Administrator.

Moved by:						Seco	onded:	
Action (RC):	Α	С	Κ	М	V	W	Н	

XI. <u>ACTIONS (Continued)</u>

D. <u>Support Services – Board of Education (Continued)</u>

4 Move to approve Change Order No. 001 for Project DBE001 Classroom Upgrade Project at County Road School, in the **credit** amount of \$5,000 for the unused project contingency allowance, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

5. Move to approve the third and final payment in the amount of \$35,135 to T.M. Brennan Contractors, Inc. for the County Road School classroom upgrade project, as reviewed by EI Associates and as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

6. Move to approve the following resolution, as recommended by the Chief School Administrator:

RESOLUTION

WHEREAS, The New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Demarest Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Demarest Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores.

NOW, THEREFORE, BE IT RESOLVED, That the Demarest Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, That the Demarest Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Moved by:						Sec	onded:	
Action (RC):	Α	С	Κ	М	V	W	Н	

D. <u>Support Services – Board of Education (Continued)</u>

7. Move to approve the request of Rebel 76 Soccer (Vikings Soccer Club) to use the gymnasium at County Road School for youth soccer programs on Thursdays from 4:30 p.m. to 5:30 p.m. beginning January 21, 2016 through March 31, 2016, as recommended by the Chief School Administrator.

Moved by:						Seco	onded:
Action (RC):	Α	С	Κ	М	V	W	Н

E. Support Services – Fiscal Management

1. Move to confirm the December 16 - 31, 2015 payroll in the amount of \$361,311.07.

Moved by:						Seco	onded:
Action (RC):	Α	С	Κ	М	V	W	Н

2. Move to confirm the January 1 – 15, 2016 payroll in the amount of \$348,994.88

Moved by:						Sec	onded:
Action (RC):	Α	С	Κ	М	V	W	Н

3. Move to approve the December 2015 in-office checks and January 19, 2016 budget checks in the amount of \$380,215.68

Subtotal Per Fund							Amount
11 General Current Fund Expense Funds							\$ 304,526.68
12 Capital Outlay							67,329.00
20 Special Revenue Funds							8,360.00
Moved by:						Seco	onded:
Action (RC):	Α	С	κ	М	V	W	Н

4. Move to confirm the following transfers for December 2015:

From:	Account	Amount
12-110-100-730	Capital Outlay Instructional Equip Gr K	1,730
12-130-100-730	Capital Outlay Instructional Equip Gr 5-8	1,444
11-000-219-610	CST Supplies & Materials	162
11-000-230-500	General Admin Other Purchased Services	1,000
11-000-240-103	School Admin Principal Salaries	5,491
11-000-240-610	School Admin Supplies & Materials	500
11-206-100-106	Visual Impair Other Salaries for Instruction	500
11-213-100-610	Resource Room Materials & Supplies	350
		\$ 11,177

To:	Account	Amount
12-120-100-730	Capital Outlay Instructional Equip Gr 1-5	3,174
11-000-219-890	CST Other Objects	162
11-000-230-585	General Admin BOE Other Purch Services	1,000
11-000-240-199	School Admin Unused Vacation Retired Staff	5,491
11-000-240-890	School Admin Other Objects	500
11-204-100-610	LLD General Supplies	200
11-212-100-610	MD General Supplies	500
11-213-100-500	Resource Room Other Purchased Services	150
		\$ 11,177

Moved by:						Seco	onded:	
Action (RC):	Α	С	Κ	М	V	W	Н	

XI. ACTIONS (Continued)

Ε. Support Services – Fiscal Management (Continued)

5. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of December 31, 2015, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by:						Sec	onded:
Action (RC):	Α	С	Κ	М	V	W	Н

6. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of December 31, 2015, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been overextended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by:						Seco	onded:
Action (RC):	Α	С	Κ	М	V	W	Н

7. Move to acknowledge receipt of November 30, 2015 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

Moved by:						Seco	onded:
Action (RC):	Α	С	Κ	М	V	W	Н

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, February 23, 2016 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by: Seconded: Action (v):

XII. <u>COMMITTEE REPORTS</u>

- XIII. PUBLIC DISCUSSION
 - A. Move to open the meeting to public discussion.

Moved by:

Seconded:

Action (v):

Β. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

XIV. <u>NEW BUSINESS</u>

XVI.

XV. <u>EXECUTIVE SESSION (AS NEEDED)</u>

A. Move to reenter the Executive Session to discuss personnel and/or legal matters.

	Moved by:	Seconded:	Action (v):
В.	Move to close the Executive Session ar	nd reenter the public session.	
	Moved by:	Seconded:	Action (v):
<u>ADJC</u>	<u>URNMENT</u>		
Α.	Move to adjourn at P.M.		
	Moved by:	Seconded:	Action (v):

Administrative Offices: 568 Piermont Road Demarest, NJ 07627 Tel (201) 768-6060 Fax (201) 767-9122

DEMAREST BOARD OF EDUCATION

ADDENDUM TO AGENDA – COW/REGULAR MEETING

January 19, 2016

6:30 P.M.

XI. ACTIONS (Continued)

A. Instruction – Staffing (Continued)

Amend Resolution No. 1, to add staff member

1. Move to approve guide movement for the following teaching staff for the 2015/2016 school year effective February 1, 2016, as recommended by the Chief School Administrator.

Lori Cohen Paige Sydoruk Gabriela Torres Julia Verno	Grade Grade	e 4 Teacher e 7 Science e 6-8 Resource Room e 6-8 Resource Room				MA, S MA+1 BA, St BA+32	6, Step ep 4	07	MA+16, Step 11 MA+32, Step 7 BA+16, Step 4 MA, Step 3
	Moved by: Action (RC):	A	С	к	М	V	Seco W	onded: H	